



Technical Director Job Description

Position Overview: The Technical Director is responsible for the development, implementation, and oversight of PEI Soccer programs. This position plays a crucial role in shaping the technical and tactical development of players, as well as the development and mentorship of coaches. The Technical Director is expected to collaborate effectively with all program leads, volunteer coaches, staff, member clubs and technical staff throughout the region. This position serves as a strategic leader, ensuring the program offered by the 11 member clubs align with its overall vision and goals. The Technical Director will work closely with the Soccer PEI board, staff and member clubs to ensure PEI Soccer goals are being met and that PEI Soccer follows Canada Soccer guidelines.

Location: PEI Soccer's office is located at 40 Enman Crescent Charlottetown, PE however the Technical Director will be required to travel across PEI to facilitate training and on-field sessions for the high performance programs and with various soccer clubs.

Hours: This role requires day, evening, and weekend availability to accommodate the needs of PEI Soccer programs and member soccer clubs, this may include attending PEI Soccer Board meetings.

Roles and Responsibilities

Player Development:

Design, manage and implement PEI Soccer's high performance programs including the PEI FC program, the Player Development Centre, the Canada Games Program, the Goalkeeper Training and other indoor/outdoor skills programs. This will include:

- Support coaches and managers. The Technical Director recruits, assigns and supports coaches and managerial staff. The TD will remain in the support role for coaches and teams playing in the PEI FC and Player Development programs;

- Lead the promotion of the program, registration and selection of players and manage the logistics of technical programs;
- Manage PEI Soccer technical events (e.g., PEI FC tryouts, development programs for players and coaches, etc.)
- Develop and implement comprehensive player development pathways for all age groups and monitor/support the progress of players and teams.
- Foster a culture of open communication where players receive constructive feedback from coaches and are encouraged to set and work towards personal goals.

Coach Development:

Train and mentor coaches to maintain high coaching standards across the province both within PEI Soccer's high performance programs program and the member clubs including:

- Identify promising coaching talent and recruit experienced coaches for PEI Soccer programs who align with the PEI Soccer's coaching philosophy.
- Oversee the PEI Soccer coaching courses and assessments (including Canada Soccer C License) and deliver them when appropriate.
- Train and support coaches coaching certifications and attending coaching clinics to stay up to date with the latest coaching methodologies.
- Implement events for coaches such as workshops, webinars and an annual coaching conference.
- Create a PEI Soccer game and training model.
- Foster a positive, learning-focused and collaborative coaching environment that aligns with modern coaching methodologies and leverage forward-thinking technologies.
- Ensure that all coaching activities adhere to safety protocols and regulations (Safe Sport) as prescribed by the Board.

Club Development (technical areas only):

- Develop strong relationships and be visible (attend games, meetings, etc.) with technical staff in club members of the PEISA.
- Manage Canada Soccer Club Licensing Program.
- Lead the effort to accelerate the technical growth of member clubs (programming creation/growth, etc.).

Technical Program Administration:

- Be the point of contact for the technical programs governing bodies/committees.
- Manage the technical programs budget and provide reports and analysis to the Executive Director;
- Apply for funding through various grants to fund and expand technical programs;
- Oversee and manage the full-time and part-time technical staff.
- Under the supervision of the Executive Director, represent PEI Soccer at provincial and national technical events (Soccer Canada, etc.) and develop

- relationships with technical peers in clubs nationally (e.g. CF Montreal, etc.).
- Work with the Executive Director to develop and maintain a volunteer recruitment plan to support the delivery of PEI Soccer technical programs.
- Liaise with other Technical Directors in the Atlantic region to identify opportunities to work together.

Safety, Diversity and Accessibility in PEISA Technical Programs:

- Expand access to soccer to a diverse range of people.
- Lead/Establish a positive, safe, healthy corporate/team environment that is conducive to high morale and satisfactory interaction between all employees, members, coaches and players (Safe Sport).

Education and Designations:

- Relevant post-secondary degree with a minimum of five (5) years' management experience or an equivalent combination of education and experience
- A minimum of five (5) years coaching experience at the high performance level
- A minimum of a Canada Soccer National B Diploma, Youth License or satisfactory equivalent
- Certified NCCP Master Learning Facilitator (MLF) status with Canada Soccer as an asset
- NCCP Safe Sport Trained
- Clear Vulnerable Sector and Criminal Record Check
- Must be eligible to work in Canada
- Valid Driver's License

Knowledge, Competencies and Required Skills:

- Experience in a senior technical position with a club, provincial (or equivalent), or national soccer association is required.
- Proficiency in creating and evaluating development plans.
- Knowledge of provincial challenges and opportunities relating to the PEI Soccer mission.
- Experience mentoring coaches and volunteers in a high-performance environment.
- Strong communication, public speaking, and presentation skills.
- Ability to work independently and capable of multitasking in a fast-paced environment.
- Skilled in conflict resolution and relationship building.
- Excellent time management and organizational skills.
- Proficient in business technologies, databases, and computer platforms, including the development of visual education.
- Understanding of assessment methodology, evidence-based decision-making, and organizational change.

- Knowledge of the Canadian Sport for Life's Long-Term Player Development Model, the Canadian youth sport landscape.
- Ability to form and maintain partnerships/relationships with key stakeholder groups and work with diverse personalities.
- Strong work ethic, integrity, and project management skills across various scopes.

Note: Please note that this job description provides a general overview of the work expected of the incumbent. It is not intended to be an exhaustive list of all required duties and responsibilities. The incumbent may be requested to perform other tasks or duties that are assigned to them from time to time. This job description is subject to change during the annual review process and may be modified as needed.

Salary Range: \$60,000-\$75,000 per annum based on skills and experience.

To Apply send resume to: Admin@peisoccer.com